

File Scrub Trusted Copy and File Scrub Software Download and Installation Instructions for Mac OS X

Before you can download File Scrub or File Scrub Trusted Copy, you must submit the Conditions of Use form from the File Scrub Web site Download page. You will receive a confirmation of eligibility and a file, `FileScrubKey.ser`.

Warning: If you have a previous version of File Scrub installed on your computer, we highly recommend that you uninstall the application **before** you install File Scrub version 1.2. Please see the “Uninstall” section of these instructions.

Configuration File Note: If you are a previous user of File Scrub and have an existing configuration file from File Scrub that you spent considerable time editing, save it to a location on your computer other than the File Scrub installation location before you uninstall File Scrub. You can copy your path information and external tools list from the old configuration file into the File Scrub 1.2 configuration file.

If MS Office files will be reviewed on this system, MS Office 2004 for Mac with Service Pack 2 and Update 11.3.5 should be installed. See the following for information on the service packs and updates:

<http://www.microsoft.com/mac/downloads.aspx>

File Scrub will NOT review MS Office files on computers using MS Office X for Mac.

Use these instructions to download File Scrub or File Scrub Trusted Copy. During the installation, you will be asked which version to install.

Downloading and Installing File Scrub Software

File Scrub software is encrypted. You will use a decryption tool and key to decrypt it (“Decrypt File Scrub”), then you follow an installation wizard to install either File Scrub or File Scrub Trusted Copy (“Install File Scrub”). You may find it helpful to check off these steps as you do them.

Your first step will be to download the three files you need—the decryption tool, the decryption key, and the encrypted File Scrub.

Obtain the Three Required Files

1. Put the `FileScrubKey.ser` file (which you received in the eligibility email after submitting the Conditions of Use form) on the host computer upon which you will install File Scrub. Remember its location. We recommend putting this file on the Desktop.
2. To download the File Scrub Decryption Tool Setup file, from the File Scrub Website, right-click or Control-click on `FileScrubDecryptionToolMacSetup.dmg`. Depending on your browser, choose Save Link Target As.... or Download Linked File. Save the file to your Desktop and close the download window.

Note: You may have deleted the previous File Scrub Decryption Tool Setup File after the installation of File Scrub 1.1. However, if you did not, the File Scrub Decryption Tool Setup File has not changed and you may use it if you still have it.

3. To download the File Scrub Encrypted Setup file, from the File Scrub Website, right-click or Control-click on `FileScrubMacSetup.dmg.enc`. Depending on your browser, choose Save Link Target As... or Download Linked File. Save the file to the Desktop and close the download window.

Decrypt File Scrub

4. Double-click on the `FileScrubDecryptionToolMacSetup.dmg` file. This action displays the Decryption Tool 1.1 window listing the `DecryptionTool.app` file (can be displayed as `DecryptionTool` with no file extension).
5. Double-click `DecryptionTool.app`. Following the directions in the File Scrub Decryption Tool window, browse to the Desktop and select the `.enc` and `.ser` files.
6. Click on the Decrypt button. Click OK to acknowledge the “Please be patient...” window. When the decryption is complete, the name and location of the decrypted output file, `FileScrubMacSetup.dmg`, will fill the previously blank “Decrypted file written to” field. The decrypted file is written to the same location as the encrypted input file, `FileScrubMacSetup.dmg.enc`.
7. Click the Mount `FileScrubMacSetup.dmg` file button. This action displays the File Scrub Installer window listing the `Install File Scrub.mpkg` file.

Install File Scrub

8. Double-click the `Install File Scrub.mpkg` open box icon.
9. Follow the wizard’s instructions through several windows to install `FileScrub12` or `FileScrubTC12`. The installation is complete when "The software was successfully installed" appears. Click Close.
10. You can now unmount the disk images and delete all of the installation files from the Desktop and close the installer windows. Right-click or Control-click to send these files to the trash. You may want to keep the `FileScrubKey.ser` file in case you have to reinstall File Scrub.

Run File Scrub

11. File Scrub installs itself in the Applications directory. There, it can be accessed by multiple users. The `FileScrub12` (or `FileScrubTC12`) directory contains the File Scrub application and all included documentation. Double-click the directory and then the File Scrub application (`FileScrub.app` or `FileScrubTC.app`) to run File Scrub. You can also drag the application icon to the Dock for simple access in the future.

File Scrub also installs a directory in your user directory; the config file, log files, and cleansed files are located there.

Uninstalling File Scrub

1. Make sure the File Scrub application is closed. From the Finder, navigate to the directory where the File Scrub software was installed.
2. Drag the FileScrub12 (or FileScrubTC12) directory to the trash.

Note: After dragging the FileScrub12 (or FileScrubTC12) directory to the trash, check the File Scrub directory for files that must be removed manually. Leave the cleansed and logfile folders that are in your <userhome>/File Scrub directory, as they have your previously reviewed files and logs. You may remove the `Config` file if you do not have custom settings you want to keep for another File Scrub installation. You can delete any remaining files.

File Scrub Support

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